

## CHURCH INFORMATION

Address: 5600 64th St. NE, Marysville, WA 98270  
Phone: (360) 659-8521  
Office Hours: 9:00-12:00 and 1:00-4:00 Mon. through Fri.  
Seating Capacity: 260-270 (298 chairs)

## MARRIAGE LICENSE

A marriage license can be obtained at the County Courthouse Monday through Friday, 9-5. The license will be issued to you the day of application but is not valid for three days. It must be used within 60 days. The cost is \$54.00 cash or cashier's check. If you are both 18 years of age, you do not need a witness. Blood tests are not required in this state.

Please bring your license to the church office the Monday before your wedding with the vital statistics page filled out. The wedding cannot be performed unless the pastor has the license in hand.

## RECEPTION (continued)

The church provides:

1. Silver service
2. Tablecloths for all tables (for a \$40 fee)
3. Serving trays
4. Dishes and flatware
5. Nut and candy dishes
6. Punchbowl and cups
7. Cake knife

The bridal couple provides all food:

1. Coffee (1# serves 100)
2. Tea Bags
3. Sugar/Cream
4. Nuts/Mints
5. Cake
6. Ice Cream, if desired
7. Napkins
8. Punch Ingredients (and recipe)

Any buffet food must be prepared ahead and ready for serving.

You may want to honor friends or family by asking them to serve at your reception. You may want:

Two to serve cake  
Two to serve coffee/punch  
One to serve punch

If you want our church women to do these tasks, please make arrangements with the wedding co-ordinator

## REHEARSAL

All members of the wedding party, the parents of the couple and the musicians should attend the rehearsal. The wedding co-ordinator will give instructions to the ushers and candlelighters at this time. Rehearsal takes approximately one hour.

**All fees are to be paid at this time.**

## COMMON COURTESIES

Smoking and drinking is not permitted on the church premises. Punch at any church reception should be non-alcoholic.

We discourage the throwing of rice or birdseed.

Please do not leave valuables unattended in the dressing rooms.

## WEDDING REHEARSAL DINNER

Cost: \$50

Add \$50 for furniture set-up/removal

All food and cleanup must be provided by bridal party. UMW will make the coffee, tea and punch with ingredients provided by the bridal party.

## RECEPTION

The fellowship hall is available for your reception, and the United Methodist Women do an excellent job making this part of your wedding run smoothly. They are responsible for:

1. Setting up tables - lace and/or white tablecloths on each table.
2. Preparing coffee, tea and punch. (Please have punch recipes or directions written out).
3. Servicing the tables during the reception.
4. Cleaning up dishes, tables and kitchen.

## WEDDING CO-ORDINATOR

Please call the church office to see if the church is available the date you need it. The pastor will then put you in contact with our wedding coordinator. She will answer any of your questions and make an appointment to discuss your plans and expectations for the wedding. She will help make sure your plans are carried out, insuring you a stress-free, joy-filled day.

## MUSICIANS

The church pianist and organist are available for weddings. They each have a repertoire of appropriate prelude and postlude music. If you have special requests or wish something other than the traditional wedding marches, please let the wedding co-ordinator know. You may need to provide music, if your selections are something the pianist does not have.

## SOLOIST

You may select your own soloist or ask the wedding co-ordinator for suggestions. If the soloist will not provide his/her own accompaniment, a time for practice with the church pianist needs to be arranged. (There may be an extra \$50 fee for this) Music for the wedding needs to be discussed and approved by the pastor or co-ordinator. Some secular selections may be arranged if balanced with sacred music celebrating the Love of God in Christ.

## **GUEST BOOK**

A table is provided in the narthex for your guest book. The guest book attendant should arrive 30 minutes before the wedding.

## **PHOTOGRAPHY AND VIDEO**

The photographer usually starts 2 hours before the ceremony. The wedding party should be dressed and ready to go at this time. We have dressing areas for both the men and women. The photographer should be finished and the sanctuary cleared one-half hour before the ceremony. It is helpful to the photographer if you make a list of the pictures you want taken. Please refrain from taking flash pictures during the ceremony.

If you wish to videotape the ceremony, please remember that this is a worship service and the videotaping needs to be unobtrusive.

## **GIFTS**

You may wish to ask one or two people to receive gifts for you as guests arrive at the church. (Don't forget scotch tape to attach cards.) Even though you may be planning your reception away from the church, there will be guests who will bring their gifts into the church. You may want to ask someone to transport those gifts for you.

## **CHILD CARE**

Child care is provided by the church for a nominal fee of \$25.00 per nursery attendant. One nursery attendant is needed for every five children in our care. Let the wedding co-ordinator know if you wish to avail yourself of these services.

## **CANDLES AND CANDELABRA**

We ask that you use only driplless candles. If you are planning to have a unity candle as part of you ceremony, you will need to provide it. It is usually a large white candle placed in the center of the altar table or directly into the altar floral arrangement. The church provides the brass candlelighters used for lighting the candelabra. Your florist can provide candelabra or two different styles of candelabra are available at no charge from the church. The church candelabra hold a total of 14 or 30 candles, depending on the style you choose.

## **FLOWERS**

The flowers on the chancel and altar should be living flowers or plants. We prefer not to use artificial arrangements. Please do not use wire, nails or scotch tape on church furnishings. Masking or strapping tape may be used with care. Flowers need to be delivered before the photographer is scheduled to start taking pictures.

You may wish to use the flowers from the sanctuary for the reception. If the reception is at the church, the wedding co-ordinator will take care of moving them for you. If the reception is away from the church, you will need to make arrangements for someone to transport them for you.

It is not necessary to provide flowers for the pianist, wedding co-ordinator, pastor or any of the church reception helpers.

## **WEDDING AND REHEARSAL DATES**

To assure the dates and times you are considering for your wedding and rehearsal are available, they should be cleared with the pastor through the church office. We recommend you do this as early as possible--even three to six months in advance, so that your special date will be saved. It is customary for our pastor to officiate in our church weddings unless other arrangements have been made.

## **A LETTER FROM THOMAS ALBRIGHT**

Dear Engaged Couple,

In a society that backs away from the responsibility of relationships, one of the best things God does is to call hearts together in holy marriage. If you desire to unite in the covenant of Christian marriage, you are looking in the right place. That is what we are ordained to do!

Receiving this booklet and carefully reading it is the first step in preparation for marriage in this church. Then call me to set up a brief consultation. During this meeting we will confirm your wedding date and reserve the church. I request that you meet with me two or three times for pre-marriage orientation. In these sessions, we will get to know one another so I can make your "holy day" personal, and explore Christian marriage. All sessions must take place during normal office hours.

There is no pastoral fee for active church member families. An honorarium of Two Hundred Fifty Dollars (\$250.00) is requested from non-members which covers the pre-marriage orientation, rehearsal, preparation, and wedding. (See page 9 for wedding and reception fees).

May this journey of love continue to bring you great joy!

~ Thomas H. Albright, *Pastor*

**Weddings**

**and**

**Receptions**

**at**

**Marysville United Methodist Church**

## WEDDING FEES

### MEMBERS (Bride, Groom, or their Parents):

|  |   |
|--|---|
| *Wedding only ..... \$350<br>Refundable Damage<br>Deposit ..... <u>\$ 60</u><br><b>TOTAL:     <u>\$410</u></b> | *Wedding & **Reception...\$725<br>Refundable Damage<br>Deposit ..... <u>\$ 60</u><br><b>TOTAL:     <u>\$785</u></b> |
|--|---|

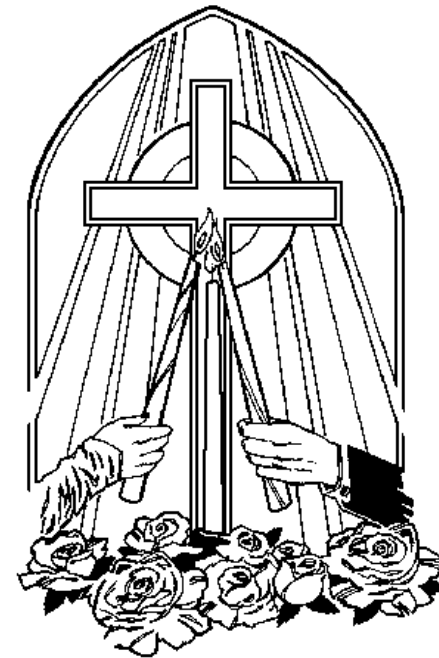
*\*Additional \$50 for practice with soloist*  
*\*\*Standard Cake, punch and coffee reception*  
*Additional \$400 for buffet set-up*  
*Additional \$50 for use of linens*  
*Additional \$50 for furniture set-up/removal*  
*\*\*\*Additional \$25 for one nursery attendant*  
*(please refer to the child care section of this booklet)*

### NON-MEMBERS AND INACTIVE MEMBERS:

|  |  |
|--|--|
| *Wedding only ..... \$525<br>Refundable Damage<br>Deposit ..... <u>\$125</u><br><b>TOTAL:     <u>\$650</u></b> | *Wedding & **Reception \$1,350<br>Refundable Damage<br>Deposit ..... <u>\$ 125</u><br><b>TOTAL:     <u>\$1,475</u></b> |
|--|--|

*\*Additional \$50 for practice with soloist*  
*\*\*Standard Cake, punch and coffee reception*  
*Suggested Honorarium for Pastor - \$250.00*  
*Additional \$400 for buffet set-up*  
*Additional \$50 for use of linens*  
*Additional \$50 for furniture set-up/removal*  
*\*\*\*Additional \$25 for one nursery attendant*  
*(please refer to the child care section of this booklet)*

**Fees are subject to change.**



*The status of each wedding couple*  
*(member, inactive member, non-member)*  
*shall be established by the clergy person, in consultation with each couple, at*  
*the time of the initial interview.*  
*The couple and the Pastor representing the Church will then sign a simple*  
*agreement of understanding.*  
*All fees should be paid in full on the night of the rehearsal.*

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